

## IPDLN 2022 Conference Presentation Guidelines

### Poster Presentations

Poster boards will be on display in the Playfair Library Hall, Old College, Edinburgh, EH1 1JQ on Thursday, 8 September between 17:30 – 20:00 (BST) during the celebration evening. Please be available to answer questions about your poster during this time.

Posters are A0 Portrait size, with the provided mounting boards having Velcro backing. Your poster should fit within those dimensions. Velcro will be provided to hang posters. Posters must be printed, but do not need to be on a backboard (e.g., foam core) or laminated.

You will be assigned a poster number. Poster setup is from 16:00 (BST). Be sure to have your poster in place by 17:30(BST).

Posters can be removed starting at 20:00 and must be removed by 20:30. Any posters remaining after that time will be discarded.

Please note that there is no printing service at the conference venue. Posters must be printed prior to the conference. We do not reimburse costs of printing.

### Oral Presentations

Each slot is 15 minutes, with 10 minutes for the presentation and 5 minutes for Q&A. The session will be moderated by a chair who will take questions from the audience (both in person and virtual).

Presentation slides can be as many as required. Slides should be in either a PDF or PowerPoint format that can run in a Microsoft Windows environment.

Presentation slides must be [uploaded to Dropbox via this link](#) by **mid-day (BST) Friday 2 September**.

**All presentations will be recorded. The recording will be stored in a secure space on Crowd for 6 months after the conference is over.**

### Expert Panel Q&A

The purpose of these sessions is to provide an opportunity for a selection of Master's and PhD students to give a rapid fire presentation and to receive feedback on their research from the Expert Panel.

The presentation should be 5 minutes long, with the feedback lasting 10 minutes. All presentations [should be uploaded to Dropbox via this link](#) by Thursday 1st September to ensure the expert panel review your presentation.

## Keynote Speakers

Each keynote speaker will present for around 40 minutes, with 20 minutes reserved for Q&As.

All presentations will be recorded. The recording will be stored in a secure space on Crowd for 6 months after the conference is over.